Walgreens Mail Service

Mail Service Registration Form

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Prescription Drug Plan: _____

Use this form to register/submit your first prescription order.**You can also register at WalgreensMailService.com**. **DO NOT** staple, tape or paperclip anything to this form.

Please print clearly using only **BLACK INK** and **UPPERCASE** letters. Fill in the applicable circles completely (•). **Not all ID and Group Number boxes may be needed.**

MEMBER INFORMATION

❍ Male ❍ Female

Date of Birth [MM/DD/YYYY] / /

Member ID Number *(Located on card)*

Email Address *(To receive information regarding the processing of your order)*

Suffix *(If on card)* BIN *(Located on card)* PCN *(Located on card)*

Group *(Rx Group)* Number *(Located on card)*

Last Name

First Name

Cell Phone Text Msg?* ❍ Yes ❍ No

Permanent Address *(Line 1)*

Work Phone

Permanent Address *(Line 2)*

Home Phone

City State Zip Code

Government ID *(Most states require ID for controlled Rx substances by law)†*

Prescriber Last Name

Prescriber First Initial

Prescriber Phone

Prescriber Fax

MEMBER

Allergies	Health Conditions	Order Preference
❍ Aspirin	❍ Arthritis	❍ Large-print vial labels
❍ Cephalosporin	❍ Asthma	❍ Spanish vial labels
❍ Codeine derivatives	❍ Diabetes	
❍ Morphine derivatives	❍ Glaucoma	
❍ Penicillin	❍ Heart disease	
❍ Sulfa drugs	❍ Hypertension	
❍ None known	❍ Pregnancy	
❍ Other *(use lines below)*	❍ Thyroid disease	
_____	❍ None known	_____
_____	❍ Other *(use lines below)*	_____

Payment Options

****Please do not send cash**** Checks and credits are accepted.

Checks should be made payable to Walgreens Mail Service.

We accept Visa, MasterCard, Discover and American Express.
Please visit WalgreensMailService.com to create an account and pay by credit card.

You can also call our Customer Care Center 877-357-7463.
TTY 800-925-0178

**Standard text message and data rates may apply.*
†Driver's license, state ID number, social security number, military ID or passport ID.

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DEPENDENT INFORMATION

❍ Male ❍ Female

Date of Birth [MM/DD/YYYY] / /

For separate shipping, please contact the Customer Care Center for assistance at: 877-357-7463, TTY: 800-925-0178

Dependent Last Name

Dependent First Name

Suffix *(If on card)*

Email Address *(To receive information regarding the processing of your order)*

Prescriber Last Name

Prescriber First Initial

Prescriber Phone – –

Prescriber Fax – –

DEPENDENT

Allergies	Health Conditions	Order Preference
❍ Aspirin ❍ Penicillin ❍ Cephalosporin ❍ Sulfa drugs ❍ Codeine derivatives ❍ None known ❍ Morphine derivatives ❍ Other *(use lines below)*	❍ Arthritis ❍ Heart disease ❍ None known ❍ Asthma ❍ Hypertension ❍ Other ❍ Diabetes ❍ Pregnancy *(use lines below)* ❍ Glaucoma ❍ Thyroid disease	❍ Large-print vial labels ❍ Spanish vial labels

ORDER INFORMATION: *If including a prescription order, please complete this section.*

Please allow 10 business days from the time that you place your order to receive your prescription(s). A refill order form and return envelope will be included with your shipment.
Generic equivalents are usually less expensive than brand name drugs. If we dispense a brand name drug, you may be responsible for a higher copayment and/or the difference between the brand and generic price of each drug. If allowed by your prescriber, we will dispense a generic equivalent unless you check this box. ❑ I do not accept a generic equivalent.

By submitting this form, you have authorized release of all information to Walgreens Mail Service (and other necessary parties) as required to process your order under your benefit plan.

Total number of prescriptions in this order .....

Total included for copay(s) ..... $.

❍ Standard Shipping: ..... **NO CHARGE**
❍ Next Business Day ($19.95†) $.
❍ 2nd Business Day ($12.95†) $.

Total Payment Due: ..... $.

†Shipping prices may be subject to change by carrier without notification and may vary depending upon weight and zone.

Please print your name and date of birth on all prescriptions; enclose them along with this completed form and mail to:

Walgreens Mail Service
P.O. Box 29061
Phoenix, AZ 85038-9061